

How to Appeal a Decision about Child Support Cooperation

W-2 Participants:

If you do not agree with the decision of the Child Support Agency Fact Finder, you may request a Departmental Review from the State of Wisconsin. You must request a Departmental Review within **15 days** of the Fact Finding (Administrative Complaint) Decision. Late requests will not be accepted.

To ask for a Departmental Review:

- Put your request in writing
- Include a copy of the decision with your request
- Send the request to:

Department of Administration
Division of Hearings and Appeals
PO Box 7875
Madison WI 53707-7875

FoodShare and Medical Assistance Participants:

FoodShare participants may request a State of Wisconsin Fair Hearing on a denial or reduction of Food Stamps because of noncooperation with a child support agency. The request must be within **90 days** of the action's effective date. **Medical Assistance** participants may also request a Fair Hearing on a denial of good cause for not cooperating with a child support agency. It must be within **10 days** of the action's effective date.

To ask for a Fair Hearing:

- Put your request in writing
- Include a copy of the decision with your request
- Send the request to:

Department of Administration
Division of Hearings and Appeals
PO Box 7875
Madison WI 53707-7875

DWD is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-9909 or (800) 947-3529 WTRS (Toll Free).